TO: Monroe 2-Orleans BOCES Component District Superintendents and Board Presidents  
FROM: Jo Anne Antonacci, District Superintendent  
RE: Annual Election/Budget Vote – Voting and Ballot

March 31, 2016

In late April, at a regular or special meeting, your Board of Education will be voting on the Monroe 2-Orleans BOCES administrative budget and candidates for the BOCES 2 board. Each candidate for the BOCES board is elected by a plurality of the votes cast (one vote per component board); the budget must be approved by a majority of the component districts.

Following the vote by your board, your District Clerk should:

1. Complete the attached Annual Election/Budget Vote Ballot form;
2. Fax or email it to Ginger Critchley (fax 352-2442; email: gcritchl@monroe2boces.org); and,
3. Mail the original to: Ginger Critchley, District Clerk, Office of the District Superintendent, Monroe 2-Orleans BOCES, 3599 Big Ridge Road, Spencerport, NY 14559.

If you have any questions, please call me at 352-2411.

Attachments:
1 - Annual Election/Budget Vote Ballot  
2 - Recommended Resolution for Component Board Minutes  
3 - Profile of Candidates/Letters of Intent  
4 - Timetable

c: Board Clerks and Administrative Assistants to the Superintendents
The undersigned, being the duly appointed clerk of the _________________________ Central School District (the “district”), hereby certifies as follows:

The Board of Education of the district, at a meeting duly called and held on April ___, 2017, which ____ members were present and _____ were absent, and at which a quorum was present and voting throughout, took the following action: (check “yes” if the board adopted the resolution, “no” if the board voted against the resolution, “abstain” if the board decided not to vote).

RESOLVED: to cast one vote for the election of Kathleen Dillon, resident of the Churchville-Chili Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2017 and end June 30, 2020.

RESOLVED: to cast one vote for the election of George Howard, resident of the Wheatland-Chili Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2017 and end June 30, 2020.

RESOLVED: to cast one vote for the election of R. Charles Phillips, resident of the Greece Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2017 and end June 30, 2020.

RESOLVED: that the Board of Education of the _________________________ Central School District votes to approve the proposed BOCES administrative budget in the amount of $7,115,676 for the 2017-2018 fiscal year.

____________________________________     Dated:  April _____, 2017
Signature

Please fax or email completed and signed Ballot to Ginger Critchley (fax 352-2442 or gcritchl@monroe2boces.org). Please mail the original to: Ginger Critchley, District Clerk, Office of the District Superintendent, Monroe 2-Orleans BOCES, 3599 Big Ridge Road, Spencerport, NY 14559
– RECOMMENDED –

RESOLUTION FOR THE BOARD OF EDUCATION
ON THE PROPOSED ADMINISTRATIVE BUDGET OF THE
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

APRIL ___, 2017

Whereas, the __________________________ Central School District is a
component district of the Monroe 2-Orleans Board of Cooperative
Educational Services, and

Whereas, Education Law as amended in 1993 requires that the administrative
budget of BOCES be approved by a majority vote of the
component districts, and

Whereas, the Monroe 2-Orleans BOCES proposed 2017-18 administrative
budget of $7,115,676, represents a 12.8% increase over the 2016-17
administrative budget of $6,306,980, and

Whereas, the net cost to be billed to the districts will be $6,400,676, which
represents a 14.7% increase over the 2016-17 billing cost; therefore be it

Resolved, that the __________________________ Central School
District approves the proposed 2017-18 Monroe 2-Orleans BOCES
administrative budget of $7,115,676.

This is recommended for the component district’s use for board minutes.
There is no need to return this form to the Monroe 2-Orleans BOCES Clerk.
Kathleen Dillon
27 Cassandra Circle
Churchville, NY 14428

Representing the Churchville-Chili Central School District

Current Churchville-Chili Board Member (16 years)
Current Churchville-Chili Board President (6 years); Past Vice President (3 years)

Past Monroe County School Boards Association President (1 year)

Current Director of Quality Supports, Office for Persons with Developmental Disabilities Region 1
Developmental Disability State Operations Office

George R. Howard
70 Diana Drive
Scottsville, NY 14546

Representing the Wheatland-Chili Central School District
Member since 1986, past President and past Vice President, Monroe 2-Orleans BOCES Board

Former member (12 years) and Past President,
Wheatland-Chili Board of Education

Retired Financial Administrator of Quality Services Organization,
Eastman Kodak Company

R. Charles Phillips
197 Harvest Drive
Rochester, NY 14626

Representing the Greece Central School District
Member since 1991, current Vice President and past President, Monroe 2-Orleans BOCES Board

Former member (Served 15 years with 6 as President), Greece Board of Education

Retired Sales and Use Tax Manager, Xerox Corporation
March 9, 2017

My fellow Board Members,

I am writing to thank you for the nomination to the Monroe #2-Orleans BOCES Board of Education.

I bring a unique set of skills to this position. A number of my family members have graduated from BOCES Vocational programs, and our daughter attended the New Visions program. Professionally, I have worked for over 35 years in the field of Developmental Disabilities and I am a licensed Masters Social Worker. My broad based experience will help me be a contributing member to the BOCES BOE.

If elected, I look forward to serving both boards to the best of my ability.

Again, thank you so much for your support!

Sincerely,

Kathy

Kathleen C. Dillon
February 2017

George Howard

As a resident of the Wheatland-Chili Central School District, I am seeking re-election to the Monroe 2-Orleans BOCES Board.

I have been a BOCES 2 board member since 1986. I have served 2 years as Vice President and 2 years as President.

Prior to serving this BOCES, I spent 12 years on the Wheatland-Chili Board of Education, 3 years as President.

My business career includes 3 years as Budget Officer for the Town of Wheatland and 40 years at Eastman Kodak in a variety of engineering and financial assignments in the Quality Services Organization.

I believe in offering our component districts the opportunity to select programs and services that we strive to continually improve and keep affordable.

Sincerely,

George Howard
Mr. Sean McCabe  
Greece Central School Board President  
P.O. Box 300  
North Greece, NY 14515-0300

Re:  Monroe 2-Orleans BOCES Board/Greece Representation  
R. Charles Phillips

Dear Mr. McCabe:

My three-year term on the Monroe 2-Orleans BOCES Board expires in June 2017. This letter is to request nomination from the Greece Board of Education for another three-year term on behalf of the community of Greece. Information on the process will be coming next month from the BOCES 2 board clerk.

During my service in education, I have always put the interest of children first. I sincerely believe in providing children with the best education possible. I currently serve as the Vice President of the BOCES 2 Board and have been involved in a volunteer capacity in education for the last 30 years. I have served in the Parent Teacher Association, Greece Central School District Board of Education, and the BOCES 2 Board.

Thank you for your consideration. If you ever have questions concerning Monroe 2-Orleans BOCES, please feel free to call me.

Sincerely,

R. Charles Phillips  
(585) 802-5279

c:  Mrs. Jo Anne Antonacci, Monroe 2-Orleans BOCES District Superintendent  
Ann Barrows, Greece Board Clerk  
Ginger Critchley, Monroe 2-Orleans BOCES Board Clerk  
Ms. Kathleen Graupman, Superintendent of Schools  
Dennis Laba, Monroe 2-Orleans BOCES Board President
# Board Member Elections, Annual Meeting, and Administrative Budget Vote

## Timetable for Monroe 2-Orleans BOCES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>February 1, 2017</strong></td>
<td>(Notice of Annual Meeting must be sent at least 15 days prior to Annual Meeting)</td>
</tr>
<tr>
<td><strong>March 10, 2017</strong></td>
<td>(Must be at least 30 days prior to Annual Election/Budget Vote)</td>
</tr>
<tr>
<td><strong>March 20, 2017</strong></td>
<td>(Annual Meeting Informational Booklet must be distributed at least 10 days prior to Annual Meeting)</td>
</tr>
<tr>
<td><strong>March 22 and March 29, 2017</strong></td>
<td>(Must be 15 days prior to and during each of the two weeks preceding Annual Meeting)</td>
</tr>
<tr>
<td><strong>March 23, 2017</strong></td>
<td></td>
</tr>
<tr>
<td><strong>April 1, 2017</strong></td>
<td>Component superintendents notify BOCES of intent to participate in specific services (i.e. revised Requests for Services)</td>
</tr>
<tr>
<td><strong>April 3, 2017</strong></td>
<td>(Information must be distributed at least 15 days prior to April 25 Annual Election/Budget Vote)</td>
</tr>
<tr>
<td><strong>April 5, 2017</strong></td>
<td>(BOCES Annual Meeting must be held between April 1 and April 15 on a date designated by the BOCES Board President)</td>
</tr>
<tr>
<td><strong>April 25, 2017</strong></td>
<td>(The BOCES Board President designates a day between April 16 and April 30 for component districts to vote on the BOCES administrative budget and elect BOCES Board Members)</td>
</tr>
<tr>
<td><strong>April 26, 2017</strong></td>
<td>(Results must be sent to BOCES no later than one business day after Annual Election/Budget Vote)</td>
</tr>
<tr>
<td><strong>April 26 - May 15, 2017</strong></td>
<td>(Must be within 20 days of date of Annual Election/Budget Vote)</td>
</tr>
<tr>
<td><strong>May 10, 2017</strong></td>
<td>(Must be no later than May 15)</td>
</tr>
<tr>
<td><strong>December 1, 2016</strong></td>
<td>Component districts’ superintendents submit Request for Services to BOCES</td>
</tr>
<tr>
<td><strong>January 5, 2017</strong></td>
<td>BOCES Board Clerk emails BOCES board members whose terms end in June about necessary steps to run again</td>
</tr>
<tr>
<td><strong>January 20, 2017</strong></td>
<td>BOCES Board Clerk emails components whose BOCES board seats end in June requesting nominations by March 10</td>
</tr>
<tr>
<td><strong>February 1, 2017</strong></td>
<td>BOCES Board Clerk sends component districts Notice of Annual Meeting and dinner invitation</td>
</tr>
<tr>
<td><strong>March 10, 2017</strong></td>
<td>Due date for Component Boards (whose BOCES board member term ends June 30, 2017) to submit nominations and background information to BOCES Board Clerk</td>
</tr>
<tr>
<td><strong>March 20, 2017</strong></td>
<td>BOCES Board Clerk sends component districts a reminder of Annual Meeting and dinner invitation along with a copy of the Annual Meeting Informational Booklet</td>
</tr>
<tr>
<td><strong>March 22 and March 29, 2017</strong></td>
<td>BOCES Board Clerk publishes public notice of Annual Meeting in newspaper(s) in general circulation in BOCES area</td>
</tr>
<tr>
<td><strong>March 23, 2017</strong></td>
<td>BOCES 2 Board Clerk makes Annual Meeting Informational Booklet available for public review in the Office of the Board Clerk</td>
</tr>
<tr>
<td><strong>April 1, 2017</strong></td>
<td>BOCES Board Clerk distributes Annual Election and Budget Vote memo and attachments to component districts</td>
</tr>
<tr>
<td><strong>April 5, 2017</strong></td>
<td>BOCES 2 Annual Meeting</td>
</tr>
<tr>
<td><strong>April 25, 2017</strong></td>
<td>In a regular or special public meeting, component boards conduct Annual Election/Budget Vote for elections of BOCES board members and vote on BOCES tentative administrative budget</td>
</tr>
<tr>
<td><strong>April 26, 2017</strong></td>
<td>Component Board Clerks transmit results of Annual Election/Budget Vote to BOCES 2 Board Clerk</td>
</tr>
<tr>
<td><strong>April 26 - May 15, 2017</strong></td>
<td>BOCES Board conducts run-off election, if necessary</td>
</tr>
<tr>
<td><strong>May 10, 2017</strong></td>
<td>BOCES Board adopts its final administrative, capital and program budgets</td>
</tr>
</tbody>
</table>

- **BOCES 2 Annual Meeting** – Wednesday, April 5, 2017
- **Annual Election/Budget Vote** – Tuesday, April 25, 2017